

CirNo63/AJ/AY2022-23/March

5<sup>th</sup> March, 2023

Dear Parents, Greetings!

As the school year comes to a close, we would like to take this opportunity to express our gratitude to all of you for your unwavering support throughout the year.

This year has been a testament to the power of unity and the strength of our community. Together, we have overcome unprecedented obstacles, adapted to new ways of teaching and learning, and continued to provide the best possible education to our students.

We are confident that our collective efforts will continue to bear fruit in the future, and our students will emerge from this academic year with a wealth of knowledge, skills, and experiences that will serve them well in their future endeavors.

We are incredibly proud of our students for their resilience, adaptability, and determination in the face of unprecedented circumstances. You have shown remarkable maturity and responsibility in adhering to the safety protocols and continuing to prioritize your education. Your hard work and commitment to excellence have not gone unnoticed, and I am confident that you will go on to achieve great things.

To the parents, we want to extend our heartfelt appreciation for your unwavering support and partnership. Your cooperation and understanding have been invaluable in navigating the various challenges we have faced this year. We could not have done it without you, and we are grateful for your continued trust in our school.

To the faculty and staff, we want to express our sincere admiration and appreciation for your dedication, hard work, and perseverance. Your tireless efforts have been the driving force behind our success this year, and we are grateful for your unwavering commitment to our students' education and well-being.

As we prepare to wrap up the school year, we want to remind everyone that the end of one chapter marks the beginning of another. We are confident that we will continue to build on the momentum we have gained this year and work together to make the coming year even more successful. Thank you again for your contributions and support, we wish you all a restful and rejuvenating spring break, and look forward to another successful academic year ahead with a promise to continue to work together, support each other, and strive towards excellence in all our endeavors.

**SPRING BREAK commences from 16<sup>th</sup> March 2023 & ends on 9<sup>th</sup> April,2023**

**OPEN HOUSE- Friday, 24<sup>th</sup> March 2023 – Timings: 9.00 am – 11.30 am**

**NEW ACADEMIC YEAR 2023 – 2024 Begins on Monday, 10<sup>th</sup> April 2023**

- **Orientation Program:** Orientation for the parents to inform about the policies and academic program of the school will be sent to individual e-mails through a power point presentation for
- **Grades 2-9** – Wednesday, 5<sup>th</sup> April 2023 (virtual – live broadcast) through TEAMS- 12.00 noon- 1.45 pm
- **Grade 1** – Thursday, 6<sup>th</sup> April 2023- - 10.00 – 11.00 am-(F2F- Venue- AJ School
- **Gr 10, 11 & 12**- Tuesday, 4<sup>th</sup> April,2023- (virtual – live broadcast) through TEAMS - 12.00 noon- 1.45pm

• **New Academic Session - Reopening Dates**

CLASS	REOPENING DATE
KG 1	Monday, 10 <sup>th</sup> April, 2023
Kg 2	Wednesday, 12 <sup>th</sup> April, 2023
Grades 1- 9 & 11	Monday, 10 <sup>th</sup> April, 2023
Grades 10 & 12	Will resume classes on 10 <sup>th</sup> April 2023

- **Grades 10 & 12: New academic session – classes for Grade 10 & 12 (2023-24 batch) has already begun from** 2<sup>nd</sup>March 2022. All students are requested to attend classes till 24<sup>th</sup> March, and go for the Spring Break.
- **Uniforms:** Special arrangements have been done for parents to purchase school uniforms (Regular and P.E. uniform) for their wards during the book sale for KG to Grade 12) on the following specified dates given below. Thereafter, uniforms will be available at our Sanaiya store.
- **School Book Sale:** Book sales will be held in the school campus on the following dates. We kindly ask parents to come to school without their wards to buy the books.  
Parents are requested to enter the school, through the Wadi entrance- Gate no.7A

Book Sale Schedule for the Academic Year 2022/2023				
Grade	Day & Date	Type of Sale	Timing	Venue
J.Kg, S.Kg & Gr1	Monday 03/04/2023	Full Set	9.00 am to 4.00 pm	AJ School Auditorium
Grade 2 to 4	Tuesday 04/04/2023	Full Set	9.00 am to 4.00 pm	AJ School Auditorium
Grade 5 to 7	Wednesday05/04/2023	Full Set	9.00 am to 4.00 pm	AJ School Auditorium
Grade 8 to 12	Thursday 06/04/2023	Full Set	9.00 am to 4.00 pm	AJ School Auditorium

**MOE Books: It is mandatory to buy MOE Books as per the directives from ADEK.**

- Islamic Studies
- Arabic Language
- UAE Social studies / Moral Education Program (MEP)

Payments for these books will be included in new academic year fees. Books will be issued/delivered once we receive them from the Ministry of Education Book Store.

- **Bus Transport:** If you would like to avail the bus transportation facility, please contact the Transport Department at 03- 7810077(EXT 117). Please note that all our buses and staff strictly follow health & safety guidelines specified by DOT & ADEK.
- **Pending Fee Payment for Academic Year 2022/2023:**  
We request all parents to pay complete fee dues for the Academic Year 2022-23 if any. We regret that students with outstanding fee dues cannot receive the results of their final exams, and TCs cannot be given for leaving students until they clear all fee dues.
- **Confirmation of re-Enrolment for the Academic Year 2023/2024**  
To confirm the re-enrolment of your child for the new academic year kindly clear previous year dues (if any), re-registration fee, April 2023 tuition fee, transport (if availing transport), and MOE books on or before 7<sup>th</sup> April 2023 to avoid cancellation of admission to next promoted class. We appreciate your understanding and cooperation in this regard.
- **Mode of fee payment:** -Online payments are accepted through the “Zenda app” and Bank transfers or you can do the payment directly at the School Front Office. For more information on the Zenda app, please visit our website at [www.alainjuniors.com](http://www.alainjuniors.com)
- **New Class List:** Class lists are made with careful consideration to the demographic details, the number of boys and girls in a class, students learning styles and learning aptitudes. Therefore, we would strongly discourage any parent for a change of section. We take pride in informing you that AJ recruits the best possible qualified teachers and nurture them with continuous professional development. This will ensure equity of Teaching & Learning across the school.
- **Baseline Assessments for new students:** Students from Grade 1 – 9 are required to undergo Baseline assessment. They are required to make a study schedule to write concepts covered in English, Math and Arabic in the previous grade. The test will be held in the 3rd week of April 2023 after the Academic Year 2023-24 begins hopefully, on 10th April 2023. This will be part of the Formative assessment and will impact the grades of students and also facilitate the target setting for students. We believe that this good practice will help students to utilize their break in a focused manner and will ultimately do well in class academically.

- **As the New Academic session 2023-24** begins during the holy month of Ramadan, the office & school timings are as mentioned below
- **RAMADAN HOURS FOR STUDENTS**

*Table 2: Ramadan School Hours*

Phase/Level	Monday to Thursday	Friday*
KG	10:00 A.M. to 12:50 P.M.	10:00 a.m. to 12:00 Noon.
Grades 1 to 12	9:00 A.M. to 2:00 P.M.	9:00 a.m. to 11:10 am.

- **SCHOOL OFFICE ADMINISTRATION**

**Ramadan Office Timings**

*Table 4: School Office Schedule during Spring Break and the holy month of Ramadan\**

Office Working Days	Office Working Hours
Monday to Thursday	9.00 A.M to 2:00 P.M.
Friday	9.00 A.M. to 11:30 Noon.

- **GATE ENTRY/EXIT AND DISPERSAL**

It is expected that at certain times of the day the roads surrounding the school will become busier and congested. We would like to respectfully ask all parents to be considerate to each other and other road users by adhering to school guidelines on dispersal and noting down the pickup location of your ward.

*Table 3: Pick Location/Gate Entry and/Exit*

Class	Pick up location
KG 1 & KG 2	Gate A8
Grade 1 to 12	Gate A4

## **MODE OF COMMUNICATION BETWEEN SCHOOL, PARENTS, AND STUDENTS**

We will be adopting the following means of communication to reach out to you all as well as support students.

- ❖ **Website:** <http://www.alainjuniors.com/>- Stay tuned for the latest Information.
- ❖ **Microsoft Teams** –Teaching and Learning Tasks, Activities, Assignments, etc.
- ❖ **Emails** –Teachers shall keep you informed with the latest updates.
- ❖ **SMS**
- ❖ **WhatsApp**
  - This is a **one-way** communication channel from the school to parents for important updates and the latest news
  - Please ensure you register your WhatsApp number with the school to add you to the broadcast list.
  - Save our Number to your contact list at +971 56 949 1164
- ❖ **Feedback Helpdesk (SHARE YOUR EXPERIENCE WITH US)**
  - We value your feedback and strive to provide service that is fair, efficient, and delivered to the best of our ability
  - Go to our school website and click on the Feedback link.

### **A Final message to AJI students**

Today, being the last day of the Academic Year, we are grateful to all my students for their extraordinary achievements. Our heartfelt appreciation goes to all the award-winners! We are very proud of your accomplishments, be they academic in nature, or sports-, service- or conduct-related. Your success is the result of your hard work and determination. Put in the same—if not more—on the next goal you wish to achieve, and you will make it. After all, nothing is impossible! You all Made us proud by being an “Aji-Ite”

Those who couldn’t accomplish their dreams remember failures are temporary. If you have the drive and passion, you can win; you must win, and don’t give up when times are tough. We offer our gratitude to Almighty God and your dear parents for wholeheartedly cooperating and partnering with AJ to produce talented, optimistic, independent, compassionate, lifelong learners and future leaders of our society.

With a promise that the next Academic Year 2023- 24, at AJI will be an exciting year for all teachers and students and wish and pray for a healthy and safe year for one & All

***Together We Can!***

Best Wishes

AJI Administration